

DOWNTOWN PATIO GRANT GUIDELINES & APPLICATION

Introduction

The Downtown Patio Grant provides funding to assist downtown businesses with the construction of a new street-front patio or the installation of enhancements or additions to an existing one.

Downtown restaurants, bars and cafes are invited to apply for the Downtown Patio Grant to receive up to \$5,000 per Downtown business location in 2023. Successful applicants will receive 50 per cent of their approved grant amount on grant approval, and the remaining balance of the funds will be received after the project is completed.

Applications are open until June 02, 2023, or until funding runs out. Patios are to be complete and operational by September 30, 2023.

[APPLY HERE](#)

Grant Funding

- Grant funding will only be available in 2023.
- Funding is provided on a first-come, first-served basis.
- Costs incurred before March 1, 2023, are not eligible.
- Businesses can receive up to \$5,000 per business location in 2023 for eligible construction expenses.
- Businesses will receive 50 per cent of approved grant amount after on grant approval, and the remaining balance of the funds will be received after the project is completed and the required reporting and supporting invoices and receipts are submitted to the EDDBA.
- Please see the section on Application Process and Timeliness to get more details on the process and timelines associated with each section.

Eligibility Guidelines

The following must be met to be eligible:

- The building and business must be located within the Edmonton Downtown BIA borders, as shown on the [City of Edmonton's BIA Map](#).
- The patio must be a part of an existing or proposed street-level restaurant, bar, café, or other hospitality establishment and must be located on or adjacent to public spaces such as city streets, sidewalks, and alleys.
- All costs must be incurred, and all approved grant funding must be spent in 2023.
- If the patio extends onto municipal property, the applicant must submit an application, and be approved, for a City of Edmonton patio permit or Licence of Occupation. See the City of Edmonton's [Patio Program Guide](#).
- Patios located on private property which are not clearly visible from a sidewalk, road, or alley are not eligible (e.g., rooftop patios)
- Patios must meet design, layout, and safety standards (required for patios on municipal land). See the City of Edmonton's [Patio Program Guide](#).
- The grant applicant's and building owner's property taxes, business license, and BIA levy must be current and paid at the time of application.

Use of Contractors

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- The EDBA encourages applicants to use local contractors. Recipients may use the contractor of their choice to undertake their projects.
- Selected contractors must hold a valid municipal business licence.
- Recipients are responsible for all payments to contractors and suppliers, and final remittance of grant funds on project completion will require proof of payment on all invoices submitted.
- Contractor estimates must be itemized for all portions of the project (e.g., professional fees, labour, materials, and permits). Lump sum estimates will not be considered.

Eligible and Ineligible Costs

Eligible Costs	Ineligible Costs
Outdoor flooring or decking	Work considered to be routine maintenance
Decorative fencing, screening, partitions	Insurance and warranties
Weather protection, including awnings, pergolas, patio umbrellas, heaters, and blankets	Non-specific costs, including administrative costs, overheads, profit, and contingencies
Patio furniture	Incidental costs, such as gas, tools (purchases & rentals) or other consumables
Planters, including decorative plants and flowers	Electronics, including televisions and sound systems
Seasonal or modular structures for patios (e.g., tents, domes for seating)	Costs associated with cost overruns
Temporary or semi-permanent boardwalks to divert accessible pedestrian movement around a patio	Costs that are not specifically mentioned may be considered at the discretion of the EDBA's Operations Manager.
Features that provide for barrier-free access	Costs outside of the project scope that have not been pre-approved either in the original grant application or by the EDBA Operations Manager prior to the cost being incurred
Exterior lighting, including string lighting or other lighting integral to the patio.	Costs incurred that are used to offset costs to another business location outside the borders of the Downtown BIA.
Professional fees, including project management, design, and engineering, up to a maximum of 15 per cent of the total eligible project costs	Wages paid to existing employees
Municipal planning permit fees (development permits, building permits, and trade permits)	Any costs without a receipt or other proof of payment
Labour costs paid to contractors or temporary labor directly associated with patio construction	

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What to submit when applying

1. Itemized budget - Reimbursement will be based on the project's actual hard costs to a maximum amount as set out in Patio Grant Agreement Offer between the EDBA and the Applicant
2. Preconstruction Photos - Photos should show the current site and its context including adjacent structures, roadways, sidewalks, and landscaping.
3. Site Plan - The plan should indicate all structures and their context including adjacent structures, roadways, sidewalks, and landscaping.
4. Project Description – A complete description of the project. This will include the intended use of the space and intended user groups.

Application Process and Timeline

